

## DRAYCOTT IN THE CLAY PARISH COUNCIL

### Minutes of Parish Council Meeting held on 8 December 2016

Apologies: Cllr Caroline Hulse, County Cllr Philip Atkins OBE  
Borough Cllr Stephen Smith, Crown Ward

Present: Chairman Cllr Ken Rudman  
Vice Chairman Cllr Mark Flavell  
Cllrs Sue Fulford, Barbara Marshall, Nigel Powlson and Arthur Renshaw  
Parish Clerk Mrs Rita Hill  
Mr Andrew Griffiths MP (part)  
1 Member of the Public

Chairman welcomed Mr Andrew Griffiths MP to the meeting.

Cllrs were extremely disappointed that County Cllr Philip Atkins had sent his apologies. Cllr Atkins to be invited to attend another meeting. **Action – Parish Clerk.**

Minutes of the November Parish Council meeting were agreed as read. Proposed by Cllr Barbara Marshall. Seconded by Vice Chairman. All in favour.

**Declaration of Interests** None were received.

#### **Issues with Mr Graham Hunt, SCC**

**Very large dumper truck movements on the B5017.** Mr Andrew Griffiths MP commented that he was so surprised with the size of the vehicles accessing the B5017 and if the Parish Council agreed would like to take this matter up. Cllrs agreed. **Action – Mr Andrew Griffiths MP.** Parish Clerk to contact the company to open up a dialogue to find out in advance when the movements were. **Action – Parish Clerk.**

**Problems with the drain opposite Lyndhurst and HGVs spraying water on to the adjoining property of The Cedars.** Carried over from November meeting:

Mr Hunt advised that he had personally logged a call with Highways – he understood that the issue had been inspected, but that the work was not completed. **Action – Mr Hunt to obtain an update.**

**A50, Balfour Beatty.** Chairman and Vice Chairman recently attended a meeting with Mr Graham Hunt and Mr Richard Rayson from SCC at which they were informed that Balfour Beatty would definitely know 12 weeks in advance so could advise the Parish Council regarding the notice period for them to apply for a temporary reduction of speed to 30mph. Parish Clerk to write to Mr Matthew Nance. **Action – Parish Clerk.**

**A50 re Drive Route of Diversion using B5017.** Matter with Borough Cllr Stephen Smith. **Action - Borough Cllr Stephen Smith.**

**Parish Council Letter to County Cllr Philip Atkins.** Carried over from November meeting:

HCVs on Stubby Lane – awaiting feedback / outcome. **Action – Mr Hunt.**

**Speed Limits** – On 29 November, Chairman and Vice Chairman met with Graham Hunt and Richard Rayson. At this meeting they were advised that a feasibility study relating to the introduction of reduced speed limits on the A515 in Draycott in the Clay (60mph to 40mph north of the Moreton Lane roundabout and 40mph to 30mph from the Moreton Lane roundabout to Draycott Cliff) would be conducted in June 2017, cost approximately £3,000 and be funded via Cllr Atkins' DHP (although some contribution from the Parish Council may be sought). Additionally, the brief to the contractor undertaking the study will be shared with the Parish Council for comment prior to being issued. **Action – Parish Clerk.** Discussion took place with Mr Andrew Griffiths MP about which body was the final decision maker and whether, if the Parish Council disagreed with the conclusions of SCC, there was any route for appeal. Vice Chairman raised that SCC quote the need to follow Government guidance; but that, in the view of the Parish Council, the A515 through the village meets the DfT criteria for a 30mph limit. Vice Chairman to write to Mr Andrew Griffiths MP about the guidance, how we meet the criteria for him to potentially follow up. **Action – Vice Chairman.**

**Sudbury Service Station** – Mr Andrew Griffiths MP spoke about his involvement regarding this matter – speed; drainage; correspondence with the tenant and SCC. Chairman gave an update regarding correspondence he has had with a Parishioner.

**Weight Limit A515** – Vice Chairman advised that the first meeting of the Staffordshire Freight and Communities Forum took place on 6 December which he attended. In the main the meeting was to set up the constitution. Then to concentrate on the A515 first of all – with the object to try to address HGVs causing danger and nuisance from Stubby Lane through to Kings Bromley. Plus, to look at a night time weight limit ban. Next meeting to be held in March 2017. Chairman asked Mr Andrew Griffiths MP if he could help with the discussions in any way. Mr Andrew Griffiths MP offered to support the Parish Council's view with the Forum if the Parish Council so wished. Cllrs agreed to this. Vice Chairman to share list of attendees with Mr Andrew Griffiths MP. **Action – Vice Chairman.**

### **Matters Arising**

Carried over from November meeting:

The current 3-year grass mowing contract expires. Cllrs agreed to ask the current contractor Bloomin' Gardens to re-quote against the previous specification, but remove the area between the hedge and the wire fencing and the former football pitch. Proposed by Vice Chairman. Seconded by Cllr Barbara Marshall. All Cllrs in favour. **Action – Parish Clerk.**

### **Accounts for Payment**

**Hanbury Parish Council re St Werburgh's Church, Hanbury.** Thank you letter received.

Receipts:

Duchy of Lancaster Benevolent Fund, Renovation of the Slide Embankment	£3,250.00
HM Revenue & Customs, VAT reclaim 2015 / 2016	£1,081.36

Expenditure:

Mrs R Hill, Parish Clerk salary December 2016 and expenses	£ 410.95
Staffordshire Pension Fund, re pension (December payment)	£ 135.84
HMRC, Quarterly PAYE payment	£ 308.20

The Society of Local Council Clerks, Membership renewal 2017	£ 108.00
Association of Local Council Clerks, Membership renewal 2017	£ 10.00
T V Sale, Cutting of hedges at playing field	£ 72.00

All of the above accounts were proposed for payment by Cllr Sue Fulford and seconded by Cllr Barbara Marshall. All in favour. **Action - Parish Clerk to action the payments.**

Chairman distributed the current receipts / payments accounts for 2016 / 2017.

### **General Correspondence**

**Prison Liaison Meeting.** Carried over from November meeting:

Cllr Caroline Hulse attend the meeting on 9 November – feedback awaited. **Action – Cllr Caroline Hulse.**

Dates have been given for the next meeting to be held in February. Cllr Caroline Hulse has offered to attend. **Action – Cllr Caroline Hulse.**

**Christmas trees.** Thank you to everyone involved with the collection and delivery of the trees. Tree outside Village Hall to be decorated on Saturday 10 December at 10.00am. **Action – Cllrs.**

**ESBC re New Neighbourhood funding process 2017.** Launch event to be held on Monday 23 January between 6.00 – 8.00pm. Vice Chairman offered to attend. Cllr Nigel Powlson said he could also possibly attend. **Action – Vice Chairman / Cllr Nigel Powlson.** Details have been forwarded to the Village Hall Committee.

**ESBC re Notification for a Proposal by British Telecommunications Plc for the removal of public call box – Village Hall, New Row.** Posters to be displayed in noticeboard and on the Parish Council website. **Action – Mrs Jenny Murphy, Cllr Arthur Renshaw and Parish Clerk.** Cllrs asked the Parish Clerk to make enquiries with Zurich Insurance. **Action – Parish Clerk.** Cllr Caroline Hulse to be asked to start looking into the defibrillator. **Action – Cllr Caroline Hulse.**

### **Planning Applications and Related Matters**

**P/2016/00711 (Revised):** Retention of 14 floodlights to existing ménage. Pipehay Farm, Pipehay Lane, Draycott in the Clay. Carried over from November meeting:

Cllrs agreed to contact Savills regarding the retrospective applications. **Action – Parish Clerk.**

**Private Gypsy site Station Road.** Carried over from October meeting:

**Action - Borough Cllr Stephen Smith to seek an update.**

**Decision Notice: P/2016/00711 (Revised):** Retention of 14 floodlights to existing ménage and retention of 10 low level lights to the path to the ménage. Pipehay Farm, Pipehay Lane, Draycott in the Clay. Permitted.

**Planning Application: P/2016/01569:** Prior Approval for the conversion of an agricultural building to form 2 dwellings. Densy Meadows Farm, Station Road, Draycott in the Clay. Having received no representations from Parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

### **Circulars Received**

ESBC re Full Electoral Register. Noted.  
CPRE re FieldWork and Countryside Voice. Noted.

### **Highway / Traffic Matters**

**Hortons' Estate Limited re Permissive route and hedge, Stubby Lane.** Mr Richard Norgrove has advised that he believed the hedge had been cut. **Action – Cllr Arthur Renshaw to check and advise the Parish Clerk accordingly.** With regard to the pavement adoption Mr Richard Norgrove has asked their solicitor for an update.

**Overhanging bushes along Moreton Lane.** Cllrs recorded their grateful thanks to Borough Cllr Stephen Smith for his assistance with this matter. **Action – Parish Clerk.**

**Overgrown shrubs junction of Stubby Lane and A515.** NHTeam has been re-advised – response awaited.

**SCC re highway repairs e.g. instarmac.** This matter was raised at the meeting with Mr Graham Hunt on 29 November. He advised that the matter was more complicated than first thought and would come back to the Parish Council once he had firmer details.

### **Village Facilities, Maintenance and Landscaping**

**Weekly inspection reports.** Inspection report received – no new issues.

**Replacement picnic seats.** Parish Clerk to chase up the order. **POST MEETING NOTE:** Order has since been received.

**Jungle Climber.** Cllrs recorded their grateful thanks to Borough Cllr Stephen Smith for his assistance with this matter. **Action – Parish Clerk.**

**ESBC, Dog fouling signs at the playing field.** One map has been received from ESBC - Cllr Arthur Renshaw to check if this is the same as the one displayed and advise the Parish Clerk accordingly. **Action – Cllr Arthur Renshaw.**

**Waste bins.** Would anyone like some waste bins? If so, please contact the Parish Clerk.

**Noticeboards.** Parish Clerk to draft an advisory notice. **Action – Parish Clerk.**

**Renovation of slide embankment.** A cheque has been received from the Duchy of Lancaster Benevolent Fund. A thank you letter has been sent. A second quotation has been received from Mac Groundwork Contractors Ltd which includes turfing the mound. Cllrs discussed the options and the specification and agreed to go ahead with the second quotation at a cost of £6,250.00 + VAT, plus the security fencing at a cost of £360.00 for eight week hire. Proposed by Chairman. Seconded by Vice Chairman. All in favour. Chairman advised that the works have been pencilled in for February. **Action – Parish Clerk to place the order and to remind the contractor that the works must be finished, invoiced and paid for at the March Parish Council meeting.**

**Zip wire.** Cllrs agreed for the works to be done at a cost of £801.60 with Mac Groundwork Contractors Ltd. Chairman to enquire if the works can be done cheaper if they are carried out at the same time as the slide embankment. Proposed by Chairman. Seconded by Cllr Barbara Marshall. All in favour. **Action – Parish Clerk to place the order once the Chairman has advised accordingly.** **POST MEETING NOTE:** Chairman has advised that the contractor had based the quotation on both of the jobs being carried out at the same time.

**Public footpath no. 6 believed to have been diverted.** SCC Rights of Way has advised that the matter was on their list to action.

### **Mr Andrew Griffiths MP**

Chairman asked Mr Andrew Griffiths MP if he wished to raise any other matters. He responded saying that it was great to come out to the Parish, to meet everyone, to catch up with everything that was happening within the area and asked if anyone had any issues that they wished to raise with him.

Cllr Sue Fulford raised concerns about the cuts to the Citizens Advice Bureau. Mr Andrew Griffiths MP declared an interest and added that he was very worried about the implications. He suggested that the Parish Council writes to Mr John Henderson and ask why the Parish Council was not consulted. **Action – Parish Clerk.**

Vice Chairman enquired of any updates to make Uttoxeter a more attractive town and added that since the Parish Council last met him more shops had closed down. Mr Andrew Griffiths MP raised that it was a priority for him. He discussed the outline planning application for the Maltings and that he was pushing to get the houses built on the old JCB site.

Mr Andrew Griffiths MP thanked the Parish Council for its continued work. Vice Chairman emphasised that his help would be gratefully appreciated with regard to the correspondence / actions with County Cllr Philip Atkins.

Chairman thanked Mr Andrew Griffiths MP for attending. Mr Andrew Griffiths MP left the meeting room.

### **Village Hall Update**

**Fire Alarm.** Order has been placed – commencement date awaited.

**Annual closure of Village Hall rear gate – 12 & 13 November 2016.** This was actioned.

### **Parish Precept 2017 / 2018**

Prior to the meeting Cllrs had received financial spreadsheets detailing spend over the last few years, the current financial status and likely future requirements. ESBC had provided details of the Parish Council Tax Rate Freeze calculation. Chairman suggested to Cllrs that they consider an increase of 5%. Cllrs discussed the matter. Chairman proposed that the precept figure (excluding the ESBC LCTS Grant) submitted to ESBC was a 5% increase on £16,578.18 which equated to £17,407.09. Seconded by Cllr Arthur Renshaw. All Cllrs in favour. **Action – Parish Clerk to inform ESBC.** Cllrs agreed to

provide 10% of the final precept allocation to the Village Hall Committee. Proposed by Cllr Nigel Powlson. Seconded by Cllr Barbara Marshall. All in favour.

### **Any Other Business**

**Diary note from September 2016:** The gate on the playing field to be closed over the 10 and 11 January 2017. Parish Clerk had prepared the posters. **Action – Cllr Arthur Renshaw offered to action this.**

Chairman raised that the Parish Council printer required a new drum and that the cost would be £165.00 + VAT. Chairman to get a cost to service the printer at the same time. Proposed by Vice Chairman. Seconded by Chairman. All in favour. **Action – Chairman.**

Vice Chairman raised that following the recent Staffordshire Freight and Communities Forum meeting the Yoxall Traffic Action Group had approached him about them carrying out a leaflet drop within the village. All Cllrs agreed that they could do this as long as they did not make reference to Draycott in the Clay Parish Council. **Action – Vice Chairman.**

Cllr Sue Fulford commented on a recent highway incident on the border with Marchington Parish just past Hilsea Crescent, Forestside – it was understood that the Police were informed. It was noted that debris was left on the highway.

Further to discussions with the Vice Chairman the Parish Clerk has kindly decided to continue in the role for a trial period. In order for this trial to have a chance of success, there would be some tasks that the Parish Clerk would need to pass to Cllrs, such as banking; telephone calls during office hours; Cllrs to take on bigger projects. All Cllrs agreed to these and thanked her for re-considering.

Vice Chairman thanked Cllr Ken Rudman for being Chairman since May 2008. Cllr Mark Flavell advised Cllrs that he was willing to stand as Chairman. Proposed by Cllr Barbara Marshall. Seconded by Cllr Sue Fulford. All in favour. Cllr Nigel Powlson was asked if he would consider being Vice Chairman. He accepted. Proposed by Cllr Arthur Renshaw. Seconded by Cllr Ken Rudman. All in favour.

**As no other business arose the open meeting closed at 9.35 p.m.**

**Date of the next monthly meeting: Thursday 12 January 2017, 7.30 pm, Village Hall.**

**Signed**                      *Signature removed*                      **Date** 12 January 2017

**Chairman**

### **2017 – Dates of Parish Council meetings:**

	<b>9 February</b>	<b>9 March</b>	<b>13 April</b>
<b>11 May</b>	<b>8 June</b>	<b>13 July</b>	<b>14 September</b>
<b>12 October</b>	<b>9 November</b>	<b>14 December</b>	

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>